Induction Training for Professional Teaching Practicum – Foreign Language Teachers

Invitation to training workshop on the regulation and requirements of the Professional Teaching Practicum for Foreign Language Teachers

June 29-30, 2021

**VENUE**

TEAMS Online platform

<https://teams.microsoft.com/l/team/19%3aKvsLzo-mgAT2aPr8HAWh3cyri97hAnmAzwiyBeOf6Wc1%40thread.tacv2/conversations?groupId=f082664f-83d1-47a4-ab95-04353b4ebd21&tenantId=ab071936-eda8-484c-9b3d-fbd21dbd0826>

Or you can join the team directly with the code below:

**42q8ux4**

**TRAINERS**

* Ludmilla Stefani, Curricula and Teacher Qualification Department, Quality Assurance Agency of Pre-university Education
* Fozilet Simoni, Specialist, Department of Inspection, Monitoring and Quality Assessment, General Directorate of Pre-University Education
* Daniela Hasa, Lecturer, University of Tirana, Faculty of Foreign Languages, English Department
* Brunilda Kondi, Lecturer, University of Tirana, Faculty of Foreign Languages, English Department
* Edlira Late, Lecturer, University of Tirana, Faculty of Social Sciences
* Leonora Xhori, Lecturer, University of Tirana, Faculty of Foreign Languages, English Department

**BACKGROUND**

This induction training responds to the needs of previous teacher trainees regarding the Professional Teaching Practicum experience. Teaching in the Republic of Albania is a regulated profession, and as such teacher candidates are required to complete a full academic year teaching practicum before they take the state exam in order to get the license to teach. The Teaching Practicum is an important step in the professional path of teachers as it introduces them to the profession in practice (in the real classroom in roles of observer and teaching assistant) and establishes the foundations for professional development and growth. The purpose of this training is to introduce participants to the Regulation and acquaint them with the Subject-specific requirements (English as a Foreign Language)

**OBJECTIVES**

* Introduce the Regulation regarding the process of application and attendance of Professional Teaching Practicum.
* Equip Teacher Trainees with the knowledge and skills to succeed in and maximise the benefits of the Professional Teaching Practicum.
* Plan the CPD program to be delivered during the Professional Teaching Practicum.

**LEARNING OUTCOMES**

Enhanced knowledge about:

· Legal and professional requirements for Teacher Trainees during the teaching practicum.

· Observation and Evaluation criteria for both the observer and teaching assistant aspects.

· Teacher Trainee Portfolio*.*

**AUDIENCE**

Graduates from Master’s Program in Teaching English as a Foreign Languages; Local Education Office English Specialist, ASCAP Representatives/s; Experienced Mentor Teachers.

**Agenda**

**Day one**

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| **Time** | **Activity** | **Format** | **Duration** |
| 9.00 | Meet and Greet the Participants  **Prof. Dr. Viktor Ristani**, Head of English Department  **Prof. Dr. Esmeralda Kromidha**, Dean of the Faculty of Foreign Languages  **Kevin McCaughey**, Regional English Language Officer, US State Department  **Fozilet Simoni**, General Directorate of Pre-University Education  **Ludmilla Stefani**, Quality Assurance Agency of Pre-university Education | Kahoot | 15 minutes |
| 9:15 | Needs and Expectations | Mentimeter  Word Cloud activity | 10 minutes |
| 9:25 | Stretch Break | Stretch | 5 minutes |
| 9:30 | Session I:  Regulation: explanation of relevant Articles  **Fozilet Simoni**, General Directorate of Pre-University Education  **Ludmilla Stefani**, Quality Assurance Agency of Pre-university Education | Lecture with reflection and discussion | 60 minutes |
| 10:30 | Coffee Break | Coffee and Refreshments | 10 minutes |
| 10:40 | Experience gained from the pre-service internship  **Dr. Leonora Xhori,** Lecturer, Faculty of Foreign Languages, English Department | Working with the printed templates | 20 minutes |
| 11:00 | **Kevin McCaughey**, Regional English Language Officer, US State Department  “Classroom Management”  Presentation and Q&A | Lecture with reflection and discussion | 60 minutes |
| 12:00 | Wrap up and instructions for the second day  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department  **MSc. Brunilda Kondi,** Lecturer, Faculty of Foreign Languages, English Department |  | 15 minutes |

**Day Two**

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| 09.00 | Reflection from day one  **MSc. Brunilda Kondi**, Lecturer, Faculty of Foreign Languages, English Department  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department |  | 15 minutes |
| 9:15 | The E-Portfolio for Teachers (Templates: Syllabus; Lesson Plan)  **Dr. Leonora Xhori,** Lecturer, Faculty of Foreign Languages, English Department  **MSc. Brunilda Kondi**, Lecturer, Faculty of Foreign Languages, English Department  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department | Working with templates  Questions and Answers | 60 minutes |
| 10:15 | Stretch Break | Stretch | 5 minutes |
| 10:20 | Designing a Lesson Plan to reflect: syllabus requirements, individual student assessment, testing, project-based tasks. Session: II  **MSc. Brunilda Kondi**, Lecturer, Faculty of Foreign Languages, English Department  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department | Working with the templates | 30 minutes |
| 10:50 | Observations and Evaluation Criteria  **Dr. Edlira Late,** Lecturer, University of Tirana, Faculty of Social Sciences  **MSc. Brunilda Kondi**, Lecturer, Faculty of Foreign Languages, English Department  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department | Group work: LED, Mentor, trainees  Group Presentations | 30 minutes |
| 11:20 | Stretch Break | Stretch | 5 minutes |
| 11:25 | Way Forward: Needs Assessment for CPD  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department  **MSc. Brunilda Kondi,** Lecturer, Faculty of Foreign Languages, English Department | E-form | 25 minutes |
| 11:50 | Wrap-up discussion and reflections  **MSc. Brunilda Kondi**, Lecturer, Faculty of Foreign Languages, English Department  **Dr. Daniela Hasa**, Lecturer, Faculty of Foreign Languages, English Department |  | 10 minutes |
| 12:00 | End of training |  |  |

Notes:

* LED - Local Educational Directorate
* CPD - Continual Professional Development