



UNIVERSITY OF TIRANA FACULTY OF FOREIGN LANGUAGES



AN INTERNATIONAL FACULTY

STUDY GUIDE

The Faculty of Foreign Languages (FFL) is one of the first faculties of the University of Tirana (UT) founded in 1957. Its beginnings date back to 1947 with the establishment of the Chair of Russian Language. Over the years FFL has expanded by opening new departments.

The FFL has seven departments:

English Department

French Department

Italian Department

German Department

Spanish Department

Greek Department

Slavic and Balkan Department

*One language sets you on a corridor for life.
Two languages opens every door along the way*
Frank Smith

16 LANGUAGES ONLY FOR YOU



ENGLISH,
GERMAN,
FRENCH,
ITALIAN,
BULGARIAN,
SPANISH,
OSMAN LANGUAGE,
TURKISH,
GREEK,
POLISH,
LATIN,
HEBREW,
RUSSIAN,
CHINESE,
ANCIENT GREEK

WHY?

THE FACULTY OF FOREIGN LANGUAGES

A modern environment, equipped with innovative technology that makes the teaching and learning processes easier.

Experienced professors in teaching and research, available at any time to respond to the students demands and needs.

Rich and up-to-date physical and digital library containing contemporary editions by the most renowned authors.

Ongoing support, counseling and career guidance for students throughout their studies.

National and international job opportunities.

Computer and interpretation laboratories that serve students to apply the theoretical knowledge gained in the various disciplines we offer.

Rich student life with artistic and sports activities and clubs, cultural activities, competitions, trips, projects, workshops, national and international conferences.

THE VISION:

The Faculty of Foreign Languages will continue to consolidate its position as the main institution in the country regarding the learning of and about foreign languages. It will continue to produce specialists and professionals who respond to the market demands, while contributing to the development of the country regarding the EU Integration.

Through teaching and research, FFL aims to prepare highly capable students and to contribute to their personal fulfillment, creation of a mutual understanding, social harmony, and a sense of global citizenship in the XXI century. It seeks to serve as a bridge of communication regarding national, regional, and international issues, creating openness and awareness to different cultures, in terms of languages, literature and communication.

FFL will play an important role in the implementation of the institutional development strategy of UT, as an integral part of it, interacting with its other structures and faculties.

THE MISSION:

To prepare students with competencies in teaching, communication of different languages and to raise their awareness of cultures; to make them conscious members of a global society.

To increase student's communication skills through challenging programs, innovative teaching methodologies and introduction of modern technologies to support the teaching and learning processes.

To create and develop an academic environment that fosters intercultural understanding and social interaction and promotes linguistic, academic, and cultural exchanges.

To help students develop the necessary skills of becoming mediators between national and international cultures.

To provide services such as teaching, translation, training, and expertise in the field of foreign languages.

To promote academic cooperation with counterpart institutions, government entities, professional organizations, as well as local communities for social interaction and promotion of linguistic, academic, and cultural exchanges.

**A NEW LANGUAGE,
A NEW WORLD VISION!**



Prof. Dr. Artan Hoxha
Rector of the University of Tirana

The University of Tirana was established in 1957 as the first institution of higher education and scientific research in Albania. Based on the national and international most advanced educational and scientific traditions, the University of Tirana has held a crucial place among the educational and scientific institutions in the country. The University of Tirana aims to remain a model of public higher education, characterized by rigorous academic preparation and in-depth scientific research, an educational institution of first choice for students who are looking for a positive impact on their lives and society as a whole.

The University of Tirana is guided by the following principles:

- ◆ Freedom of thought and expression
- ◆ Autonomy in teaching and scientific research
- ◆ Transparency
- ◆ Meritocracy
- ◆ Collegiality
- ◆ Non-discrimination

The University of Tirana is a public university that offers a full range of bachelor, master, and doctoral degree programs. The University contributes to the development of society through a three-fold mission: scientific research, education, and public service. The university offers student-centered education, as well as fosters personal and intellectual growth, to prepare students to pursue productive careers and to be responsible citizens in a global society.

GOVERNING BODIES

The highest academic governing body of the University is the Academic Senate. The leading academic authorities are:

- ◆ The Rector
- ◆ The Dean
- ◆ The Head of Department

The highest governing administrative body is the Board of Administration. The leading administrative authorities are:

- ◆ The Institution Administrator
- ◆ The Administrator of the Faculties
- ◆ The Administrator of the basic unit (if any)

Other collegial bodies are the Rectorate, the Dean's Office, and the Ethics Council.

STRATEGIC OBJECTIVES

- 1 Further developing the FFL basic units and improving the quality of academic processes.
- 2 Improving the quality of teaching by integrating scientific research.
- 3 Placing students at the center of the faculty's activity.
- 4 Consolidating the financial autonomy and modern learning infrastructure.
- 5 Strengthening FFL through partnerships and collaborations with institutions inside and outside the country.



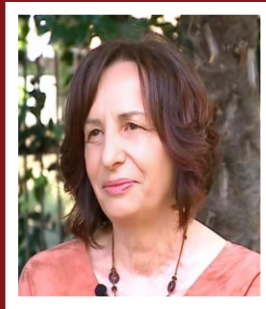
Prof. Dr. Esmeralda Kromidha
Dean of the Faculty of Foreign Languages

The academic staff and students of FFL are the most important asset. They should be valued and promoted, based on teaching work, scientific research, as well as on the exercise of academic freedom.

TODAY'S KNOWLEDGE, CERTAINTY OF THE FUTURE



WE BRING THE BEST TOGETHER – FACULTY OF FOREIGN LANGUAGES



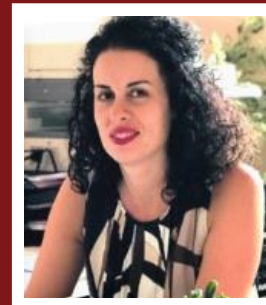
Prof. Dr. Saverina Pasho
Vice Dean for the Third Cycle of Studies,
Scientific Research and Publications



Dr. Drita Rira
Vice Dean for
Second Cycle Studies, Erasmus + and
External Relations Coordinator



Dr. Ogerta Stroka (Koruti)
Vice Dean for Student Relations,
Public Relations and Career Counseling



Dr. Alnida Koroshi
Vice Dean for the First Cycle of Studies,
Quality and Curricula

Mrs. Malvina Demneri
Administrator of the Faculty of Foreign Languages

The administrator of the main unit is responsible for its financial and administrative functioning as below:

- Daily financial administration
- Supervision and control of the financial activity
- Meeting the requirements of the head of the main unit in terms of the administrative and financial needs
- Cooperating with the authorities and governing bodies of the main unit regarding the basic issues of its administration

The Faculty Administrator has managerial responsibilities as an authorizing officer of the spending unit, in compliance with according to article 9 of law no. 10296 dated 08/07/2010 "On financial management and control".



ENGLISH DEPARTMENT



Prof. Dr. Viktor Ristani
Head of Department

Bachelor Studies

During the first two years, the curricula are organized as programs with a common core, while in the third-year students choose between three directions:

- English language
- Translation and Interpretation
- British and American Studies

The Master's Studies programs welcome not only students of FFL, but also of other faculties inside and outside the country.

- Master of Science:
- English Language Teacher
 - Language and intercultural & tourist communication
 - Technical-literary translation and interpretation
- Professional Master:
Translation

Contact::

Email: departamenti.anglisht@unitir.edu.al



Over the years the Department of English Language has established collaborative relationships with the British Council, the US Embassy, the Peace Corps, various universities in Europe and beyond, engaging in joint research projects.

The diplomas obtained by students who have graduated with a degree in English in one of the study cycles at the Faculty of Foreign Languages are recognized in the USA, Canada, and Europe, creating opportunities for further studies and employment in a variety of other study programs.



The department organizes an annual conference where professors from many other Albanian and international universities participate. The organization of the Student Conference is novelty. The Conference is open for students of the second cycle of master studies.

FRENCH DEPARTMENT



Dr. Alba Frashëri
Head of Department

Bachelor Studies:

- Language and Communication
- French Language, Literature and Civilization
- Translation and Interpretation

Master's Studies:

- Master of Science
 - Teaching
- Technical-literary translation and interpretation
- Language and intercultural & tourist communication

Contacts:

Email: departamenti.frenlisht@unitir.edu.al



The Department has collaborations with the French Embassy in Tirana, the International Organization of the Francophonie (OIF), the University Agency of the Francophonie (AUF), the Francophone Numerical Campus (CNF), the Francophone Regional Center for Central and Eastern Europe (CFEFECO), and French Universities. These collaborations seek to improve teaching of the French language and culture and offer improved training for teachers and students through exchanges.



The French language department also runs various extracurricular activities, such as: competitions among students for the best translations, staging of musical comedies in French, realization and conception of posters with Francophone themes, informative reports in French by students of the Master's programs, presentations on the topic of human rights, poetry evenings, student performances (poetry, plays), as well as sports activities organized by the Faculty of Foreign Languages.

GERMAN DEPARTMENT



Dr. Marsela Likaj
Head of Department

Bachelor Studies:

- Language and Communication
- Language, Literature and German-speaking Civilization
- Translation and Interpretation

Master's Studies:

- Master of Science
- Teaching
- Technical-Literary Translation and Interpretation
- Language and Intercultural & Tourist Communication

Contacts:

Email: departamenti.gjermanisht@unitir.edu.al



The National Conference of German Language Teachers is an annual conference that seeks to ensure the quality of teaching for German as a foreign language. The conference is attended by speakers and trainers, representatives from German universities, professors of educational sciences and representatives of publishing houses in Germany.

All professors are have received their qualifications in one of the German-speaking countries.

German-speaking institutions with their representatives in Albania, such as DAAD (Deutscher Akademischer Austauschdienst), the Embassy of the Federal Republic of Germany, Austria, Switzerland, the Herder Foundation provide continuous assistance to the department. The Herder Foundation provides material support and invites well-known German professors as guest lecturers.

ITALIAN DEPARTMENT



Prof. Assoc. Dr. Mirela Papa
Head of Department

Bachelor Studies:

- Language and Communication
- Italian Language, Literature, and Civilization
- Translation and Interpretation

Master's Studies:

Master of Science

- Teaching
- Technical-Literary Translation and Interpretation
- Language and Intercultural & Tourist Communication

Contacts:

Email: departamenti.italisht@unitir.edu.al

Every year we organize the competition "Attraversare la Penisola.Incontri,ricordi,suggestion,paesaggi ed architetture da un viaggio in Italia", where the winning student is given a scholarship to attend a course in Italian language and culture in Gemona, Italy.



The Italian language department has stood out for lively scientific activities, becoming a rich source of information and experience for future generations and young researchers. The focus of these activities has been research, training, debating, discussions and brainstorming on important topics of linguistic, didactics, literature, culture and translation nature.

Within the Erasmus + program, our students have the opportunity for mobility in all cycles of study: Bachelor, Master and PhD in the best European universities.

We have collaborations with several Italian Universities such as Università degli Studi di Bari, La Università La Sapienza, CESFORIA Centro di Studi e Formazione nelle Relazioni Interadriatiche, Università di Salerno, etc.

SPANISH DEPARTMENT



Dr. Serxho Rama
Head of Department

Bachelor Studies:

·Hispanic Language,
Literature and Civilization

Master's Studies:

Master of Science

·Technical-Literary Translation and
Interpretation

·Language and Intercultural &
Tourist Communication

Contacts:

Email: departamenti.spanjisht@unitir.edu.al

The Department of Spanish Language for several years has been the Postgraduate Examination Center DELE (Diploma de Español como Lengua Extranjera) a degree of Spanish as a Foreign Language which is internationally recognized, organized by the Cervantes Institute based in Rome, in collaboration with the Spanish Embassy in Tirana.

Within the Erasmus + program, every year there are open calls for mobility applications for scholarships available for Bachelor, Master and PhD students, in various Spanish Universities such as the University of Granada, Almeria, Huelva, Santander, etc.



SLAVIC AND BALKAN DEPARTMENT



Prof. Assoc. Dr. Adriatik Derjaj
Head of Department

Bachelor Studies:

Turkish language

- Turkish Language, Literature and Civilization
- Translation and Interpretation

Russian language

- Russian Language, Literature and Civilization
- Translation and Interpretation

Master's Studies:

Master of Science

Turkish language

- Teaching
- Language and Intercultural & Tourist Communication
- Technical-Literary Translation and Interpretation

Russian language

- Teaching
- Language and Intercultural & Tourist Communication
- Technical-Literary Translation and Interpretation

Contacts:

Email: departamenti.sllavoballkanik@unitir.edu.al

The Department of Slavic and Balkan Languages dates back to 1947 when it was founded with the opening of the Russian Language Department for the first time.

The Bulgarian Summer School is the first of its kind in our country organized by the Department of Slavic-Balkan Languages of the Faculty of Foreign Languages within the Erasmus + Program, that links the University of Tirana with Veliko Tarnovo University "St. Cyril and Methodius" Bulgaria.



To help students of Turkish language, the Ottoman Summer School is organized every year in cooperation with Aydin University of Istanbul, Bartin University of Turkey-Department of Turkish Dialects, with which our university has an Erasmus+ agreement.

GREEK DEPARTMENT



Prof. Asoc. Dr. Sofia Delijorgji
Head of Department

Bachelor Studies:

- Greek Language, Literature and Civilization
- Translation and Interpretation

Master's Studies:

Master of Science

- Teaching
- Technical-Literary Translation and Interpretation
- Language and Intercultural & Tourist Communication

Contacts:

Email: departamenti.greqisht@unitir.edu.al



The Greek Language Department works to achieve the objectives and goals in both the academic career plan and the quality teaching plan according to the new European standards. The achievement of these goals and objectives is strongly supported by the multiple cooperation with several Greek Universities such as: University of Ioannina, Aristotle University of Thessaloniki. We are also working on different scientific projects in cooperation with various Greek associations and foundations such as: Alexandros Onassis Foundation based in Athens, with the Greek Embassy in Tirana and with the "Arsakeio" school for internships for second study-cycle students.

There are several collaborations, international conferences on literary, linguistic, cultural and translation topics held every year, as well as cultural activities focusing on our students. We also organize exchange programs for the academic staff to improve teaching and train the lecturers.

Summer Greek language courses have been held for the students of the Greek Language Department at the University of Ioannina and Aristotle University of Thessaloniki, as well as student exchanges in the framework of the Erasmus+ program.



PRACTICAL INFO

HOW IS AN ACADEMIC YEAR ORGANIZED?



Our faculty is located in one of the largest university areas of the capital. Students of the Faculty of Foreign Languages are entitled to accomodation in the Student City Campus.

The date for the beginning of the academic year is determined by a Decision of the Ministry of Education.

The teaching structure is divided into two semesters

The first semester starts with the teaching process and it is followed by the winter exam season

The second semester follows the same path and ends with the summer exam season.

The academic year includes three regular seasons: winter, summer, and autumn season.

In special cases, 2 additional seasons may be opened upon request of the Student Council.

For more info, visit the web link:

<http://fgjh.edu.al/struktura-akademike/>

HOW TO FIND A STUDENT DORMITORY?



The campus has 26 buildings with modern conditions, reconstructed by the Municipality of Tirana.

All rooms are equipped with free internet, as well as a complete camera monitoring system in each residence for a safe student life.

Contact

Phone: +35542376214 / 215

Email: qytetistudentinr1@gmail.com

Web: [qytetistudentinr1.gov.al](http://www.facebook.com/qytetistudenti/)

<https://www.facebook.com/qytetistudenti/>

HOW TO ACCESS THE ONLINE LIBRARY?

The online libraries are an extraordinary fund of literature at FFL:

1 JSTOR

JSTOR digital library
JSTOR offers more than 12 million articles in academic journals, 85,000 books and 2 million papers in 75 disciplines.

To use JSTOR you must

- Log in to your Office 365 account created by UT
- Click the link: <https://www.jstor.org/>

2 U-LIBRARY

U-library digital library
Click <https://ulibrary.rash.al/>

3 COBISS+

The COBISS + Fund is created for all users who request information and materials that are available in Albanian libraries.
Access the COOBIS + library at the link: <https://plus.al.cobiss.net/opac7/bib/search>

HOW TO ATTEND ONLINE LESSONS?

Pandemic measures brought new challenges to the teaching process, with digital resources playing a key role in continuing the knowledge transfer.



The platform that our faculty uses for distance learning is "Microsoft Teams".

To access this platform, after enrolling as a student at FFL, you will be provided with your university credentials by the relevant department.

CAREER PROSPECTS POST GRADUATION?

FFL diplomas give you numerous employment opportunities at home and abroad. To fulfill its final mission, FFL serves as a bridge between students and the labor market by establishing appropriate contacts with potential employers.

Students graduated from FFL are distinguished for their contribution in various and diverse fields of professional and social activity such as in the public sector mainly in policy making, translation and interpretation, journalism, diplomacy, teaching at different levels and in the private sector through their successful businesses.

The programs offered by the Faculty of Foreign Languages prepare students with competencies in literary languages and various foreign cultures, while making them knowledgeable and responsible members of global society.

Foreign language teacher at public and private educational institution

Translator at publishing house, law office, notarie, etc.

Officer of foreign and public relation office in all public and private institution

Employee of Albanian embassies in the world or foreign one in Albania

Print and visual media employee

Tourist guide to museum, historical and cultural center

Employee in institution related to education such as: the Minister; Curriculum Institute; Pedagogical Institute; Education Directorate

Tourist info point near municipalities across the country

Cultural researcher and mediator

Teacher of foreign language center

STUDY PROGRAMS AT FFL,
ENDLESS EMPLOYMENT OPPORTUNITIES

THE LABORATORY OF IDEAS

I have an idea, how to bring it into life?

Be proactive and consider being part of the competitions announced by the FFL. The best innovative ideas deserve a reward that enhances your personal and professional development.

Follow FFL social networks for various announcements and get motivated to put your ideas into practice.

How to apply for a Project?

The Project Office is also an organic part of FFL. Following the frequent calls for projects, the faculty staff ensures the active engagement of students, both in the application process and during the implementation phase of the projects.

FFL fosters the entrepreneurial spirit, innovation, and personal growth of students by influencing a motivating and positive environment in them. We promote the positive model of free enterprise by welcoming our students project ideas in order to orient them towards success, with the help of FFL collaborators.



HOW TO APPLY FOR AN ERASMUS+ SCHOLARSHIP?



Erasmus+

As part of the European Union Erasmus+ program and other similar programs funded by our supporting partners, students can deepen their knowledge by studying at other prestigious universities abroad.

Every year, our students benefit from various mobility calls at European universities, in all three study cycles: Bachelor, Master and PhD.

- ◆ Follow the mobility calls on the UT web according to the link: <https://unitir.edu.al/thirrje-e-hapur-per-student/>
- ◆ Keep in touch with the Erasmus + Academic Coordinator, Vice Dean Dr. Drita Rira at the email address: drita.rira@unitir.edu.al
- ◆ Complete the application

HOW TO APPLY FOR AN ECONOMIC SCHOLARSHIP?

The Faculty of Foreign Languages, part of the University of Tirana, grants Economic Scholarships offered by the State Budget.

Students' eligibility for these scholarships can be based on the following categories:

- ◆ Economic/ family income level
- ◆ Their academic results

For detailed information on these scholarships, read the updates on the FFL Website and Facebook.

The criteria and deadlines for submission of applications are published according to the official announcements. The applications shall be submitted at the Information Office and the Finance Office.

EMERGENCY NUMBERS



Emergency Service 112



Fire Department 128



Ambulance 127



State Police 129

WHERE CAN I SEEK MEDICAL HELP?

The Health Center is located near the student residence "Student City".

The center offers medical service 24/7.

The services offered at the student residence are:

- Family doctor
- Emergency service
- Gynecology
- Medical Test Lab
- Psychologist

HOW TO GET A HEALTH CARD?

By presenting your student certificate issued by FFL you are eligible for a health card.

There is also an ambulance box in the premises of FFL, near the secretariat offices.

HOW TO APPLY FOR THE STUDENT CARD?



FFL in cooperation with the Municipality of Tirana facilitates the procedure of obtaining a card for its students by offering these services at the faculty premises.

For the facilities offered by the Student Card click on the link <https://www.kartaestudentit.al/>

If you have the status of a FFL student, bring an identification document, and get your student card.

TEACHING PRACTICE

Based on the Regulation of the University of Tirana, students pursuing studies in the second cycle have the obligation to gain professional practice at a recognized institution.

The several agreements that FFL has with state and private institutions, give students the opportunity to put into practice the theory gained during their studies.

The internship takes place during the second semester and its duration is based on the teaching structure for each academic year. At the end of their internship, the students prepare the internship file.

Students of the Master of Science "Teaching" program, have their internships at pre-university schools, in order to use teaching methods and techniques in the presence with the support of an experienced teacher.

The students of the Master of Science "Language and International Communication of Tourism" program, have their internships in various state institutions, such as the State Archive, the Ministry of Foreign Affairs, the Ministry of Tourism, Museums, travel agencies, etc.

Students of the Master of Science "Technical and Literal Translation and Interpretation" program, gain professional practice at Municipalities, Embassies, television stations/networks, publishing houses, law firms and translation agencies, etc.

REGULATIONS OF THE INSTITUTION

The right to information is one of your fundamental rights. Practice it!

At FFL all information regarding the regulations and procedures of the institution are easily accessible by you.

Click the link below and read the regulations, to know the rights and obligations during your student life:

<http://fgjh.edu.al/rregullore/>
<https://unitir.edu.al/rregullore-ut/>

A new language, a new life

HOW TO BE PART OF SCHOOL ACTIVITIES?

Involvement in extracurricular clubs can be one of the most meaningful experiences during your university years. Regardless your exam results, there are always opportunities for your personal growth and outlets where you can feel good and show your talents.

The clubs you can choose from connect you with a wide network of people and professionals, and it can be a good opportunity to put you in touch with your future employer.

What matters is inclusion! Whatever your interest, there is always a club or group where these interests match:

MUSIC CLUB
LITERARY CLUBS
ART CLUB
THEATER CLUB
ICT CLUB

CLUB OF ENVIRONMENTALISTS
VOLUNTEER CLUB
DEBATE CLUB
SPORTS CLUBS
STUDENT MAGAZINE CLUB

Enter the link:
<https://forms.office.com/r/vTNak0nGAP>
and complete your records.

WE WELCOME YOU!

CAREER COUNSELING OFFICE

The Career Counseling Office at FFL consists of several faculty members who put students at the center of their work. They orient and help students to be successful in building their professional career:

- ◆ relating interests, skills, values, and their personality to the world of work
- ◆ encouraging students to test their ideas through internships, informative interviews, volunteering, and extracurricular activities organized at FFL
- ◆ paying special attention to the preparation of their presentation CVs and motivational letters for work as well as their preparation for interview.

LIBRARIES

Two libraries that also serve as study rooms for students are located in the premises of FFL. Argjiro Hall & Rozafa Hall

This collection includes a total of 20,227 books, 15,965 titles divided by categories: academic books, academic art, dictionaries, as well as various scientific journals.

The student becomes a member and it is provided with the library card by presenting a certificate from the teaching secretary that proves that he / she is attending a study program at FFL.

Contacts: biblioteka.fgjh@unitir.edu.al



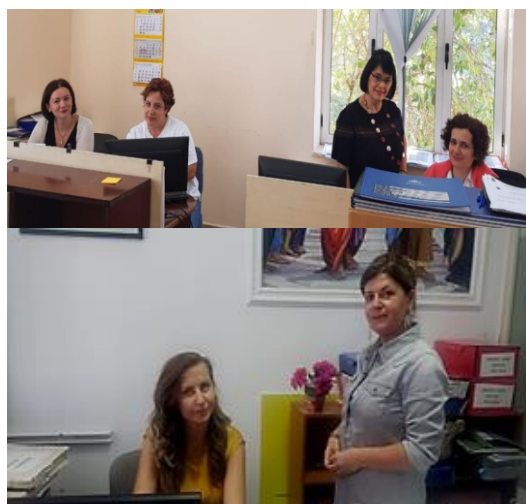
TEACHING SECRETARIAT

The Teaching Secretariat is the main administrative structure that supports the teaching process in the faculty.

It is responsible for the organizing and monitoring the comprehensive student enrollment process and maintains and archives any document information and transcripts related to students.

The Office of the Teaching Secretary at FFL consists of:

- The chief secretary
- 3 Secretaries in the first cycle - Bachelor
- 2 Secretaries in the second cycle –Master



Chief Secretary:
mimoza.kalo@unitir.edu.al

Bachelor English Language Secretary
marsida.hoti@unitir.edu.al

Bachelor German, Greek, French Secretary
kestrin.korcari@unitir.edu.al

Bachelor Italian, Russian, Turkish, Spanish Secretary
blerta.xhafa@unitir.edu.al

Master Technical - Literary Translation,
Intercultural and Tourist Communication Secretary
alma.bali@unitir.edu.al

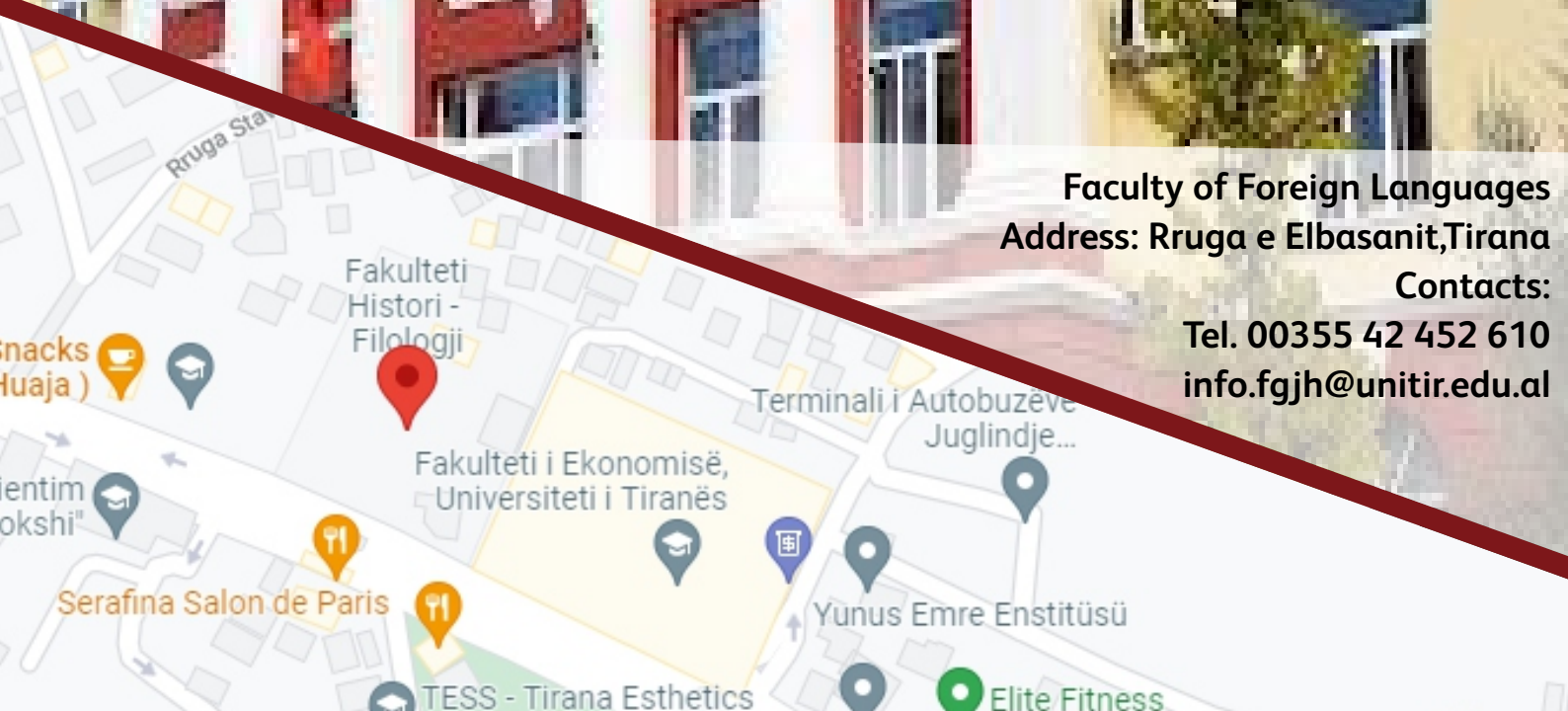
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UNIVERSITY OF TIRANA
FACULTY OF FOREIGN LANGUAGES

TRUE INTERNATIONAL FACULTY



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