**Description of the Foreign Language Center**

* **The creation of the center and the mission:**

The Center of Foreign Language Courses at the Faculty of Foreign Languages is open according to the Decisions of the Academic Senate of the University of Tirana no. 34, dated 21.11.2018 and no. 8, dated 04.05.2022, as well as the Decision of the Board of Administration no. 17 date 11.05.2022. The Course Center at the Faculty of Foreign Languages ​​offers foreign language courses from beginner to advanced level, helping students and those who are interested in learning the basic knowledge of foreign languages and improving this knowledge too.

* **The location of the center:**

The Center of Foreign Languages ​​is located near the Faculty of Foreign Languages, at the University of Tirana, on Street of "Elbasan", in the city of Tirana.

* **Languages ​​offered:**

The foreign language center offers courses of different levels, for 12 (twelve) different languages. The knowledge of these languages ​​is classified into 3 (three) levels of language ability A, B and C respectively:

1- English, level A1, A2, B1, B2, C1, C2

2- French, level A1, A2, B1, B2

3- German, level A1, A2, B1, B2, C1

4- Italian, level A1, A2, B1, B2, C1, C2

5- Spanish, level A1, A2, B1, B2, C1

6- Turkish, level A1, A2, B1, B2, C1

7- Greek, level A1, A2, B1, B2, C1

8- Russian, level A1, A2, B1, B2, C1

9- Arabic level A1, A2, B1, B2

10- Hebrew, level A1, A2, B1, B2

11- Croatian, level A1, A2, B1, B2

12- Polish, level A1, A2

* **The Categories:**

The Center of Foreign Language Courses offers courses for different categories such as are students of all ages, who want to learn a foreign language as a hobby or for other needs, as well as anyone interested in developing their knowledge in languages, which offered by this center.

* **The teaching methods:**

The courses that we develop are according to the levels of the Common European Framework of Reference for languages ​​using the new and the best teaching methodologies.

The interactive method we use gives students the opportunity for having group interaction. We make sure that students are prepared in all skills: knowledge including all sections such as are speaking, and listening, writing as well as reading at the levels that you need to use the language.

* **The academic personnel engaged in teaching:**

The academic personnel involved in teaching are of all categories of academic titles "Professor" and "Associate Professor", as well as with the scientific degree "Doctor" in our faculty. This academic personnel is a well-prepared even in OECD countries, equipped with the necessary knowledge being able to spread their contribution (in each of the courses offered), with an outstanding professionalism, contemporary teaching methods combined with the skills of their pedagogical skills, as well as lecturers with high integrity in the field of teaching.

* **The** **auxiliary -academic personnel with an administrative character:**

The auxiliary-academic personnel with an administrative character engaged in the provision of foreign language courses help in the realization and support of their teaching activities at the level of the basic unit, as well as the main unit. These personnel serve as a support unit to facilitate service delivery as well as to be a bridge of communication between students and other stakeholders in course delivery. In addition, these staff offer the implementation of information campaigns, do the coordination of the activities carried out by this Center, oversees the continuous communication between the academic staff and students, realize the study of the market, as well as the is carried out about activities related to the promotion of the Center.

* **The infrastructure of the Center:**

The facilities used for language courses by our Center are modern with the high standard auditoriums with sufficient capacity for appropriate teaching. In addition, the auditoriums are equipped with advanced technology tools such as are interactive boards, video projectors, audio, lighting, language learning laboratories equipped with headphones, applications, e-books, which create opportunities for academic staff and students to communicate with colleagues in other national and international universities. In addition, our Center offers the possibility of providing this service online, for students who are interested in this process.

* **Objectives aimed at by this Center:**

- The internationalization of the foreign language certificate (its recognition inside and outside

- The creation of digital platform with modules for online teaching

- The development of trainings for teachers to do international tests