



**REPUBLIC OF ALBANIA
UNIVERSITY OF TIRANA
FACULTY OF FOREIGN LANGUAGES
DEPARTMENT OF ENGLISH**



**COURSE SYLLABUS
Professional Practice (Internship)**

Contact classes: 6 ECTS (= 125 contact classes);

Year, term: I/2

Course type: Compulsory discipline

Curricular Course: Professional Master's Degree

Code of Ethics: The Tirana University Code of Ethics (Articles 4, 6, 7, 9)

SUMMARY AND LEARNING OUTCOMES:

The module "Professional Practice (Internship)", intended for the first year students of the Professional Master, will provide students with a practical experience closely related to their academic studies and professional interests. Internship is a valuable experience that the students can have as a complementary part of their education. This experience allows them to apply the theory, principles and practical elements discussed in the classroom during seminars, considering professional contexts. By working part-time in an organization related to the student's career plans, interns will gain professional experience that is important for future employment opportunities and success.

Translation interns can carry out internship in organizations or companies of various types such as: institutions, translation offices and foreign relations offices, radio and television, magazines, newspapers, translation agencies, publishing houses, notary offices, non-profit organizations, small businesses etc. The internship must be approved by the Internship Coordinator, the Head of the Department and the Dean of the Faculty. The student searches for and finds an organization in a field related to their studies or similar to their future career plans. They work part-time under the supervision of an employee who is assigned by the institution/company where the internship will take place. During the internship the interns witness and provide valuable work volume for the company while being supervised by the Internship Coordinator through guidance, reflection and collaboration with other employees.

At the end of the Internship students will be able to:

1. integrate and apply theoretical concepts, translation strategies and techniques in practice;
2. submit all the translations assigned by the employees of the host institution within the specified period;
3. recognize and apply the internal regulation of the host company (working hours, dress code, hygiene, behavior, etc.);
4. maintain confidentiality regarding all the information they will use during the internship at the host institution;
5. reflect on the professional project: choose the topic related to the professional project;
6. determine the specific topic that will be needed in later studies in the field of translation studies