

## Submission Guidelines

Manuscripts should not exceed 15 A4 pages or 33,000–35,000 characters (including spaces). Submissions may be written in either Albanian (in full compliance with standard orthographic conventions) or English, and must be prepared in accordance with the following guidelines:

### *Formatting Requirements*

**Text format:** MS Word (\*.docs; \*.doc formats)

**Font:** Times New Roman

**Page format:** A4

**Line spacing:** 1.5

**Author(s) information:** The name(s) of the author(s) should be presented in 12-point font, left-aligned, and in bold. The first name should be written in lowercase, while the surname should appear in uppercase. Directly below the author's name, the institutional affiliation should be indicated in lowercase letters and in regular (non-bold) font.

### *Title and Text Formatting*

**Title:** 12 pt, bold, uppercase, centered on the page.

**Subheadings:** 12 pt, bold, lowercase letters.

**Text alignment:** Justified

**Main text:** 11 pt, justified alignment.

**Footnotes:** Times New Roman, 10 pt.

**Abstract:** An abstract must be provided in English and in one additional language (Albanian, French, Spanish, Italian, or German). The abstract title should be in 12-point font, bold, and in capital letters, while the text should be in 12-point font. Both the title and the body of the abstract must be fully justified. The length of the abstract should be between 150 and 200 words.

### *Keywords and References*

**Keywords:** No more than 5 words, 12 pt, italic.

**Bibliography:** 12pt, in alphabetical order, using the Chicago Citation Style

**In-text citations:** Chicago Citation Style For examples or further clarifications, see [https://www.chicagomanualofstyle.org/tools\\_citationguide/citation-guide-1.html](https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html)

### *Figures and Illustrations*

**Illustration/Photo Captions:** 12pt, centered below the illustration/photo.

**Illustration/Photo Formats:** TIF, GIF, JPG, BMP, WMF.